

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 1/13/2011

Action Requested By:
Animal Services

Agenda Item Type
Resolution

Subject Matter:

Agreement between the City of Huntsville and Adopt A Golden Knoxville, Inc.

Exact Wording for the Agenda:

Resolution authorizing the City of Huntsville to enter into agreement with Adopt A Golden Knoxville, Inc.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: Yes

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

This action will allow Adopt A Golden Knoxville, Inc. to rescue animals from the City of Huntsville Animal Services Department.

Associated Cost: n/a

Budgeted Item: Not applicable

MAYOR RECOMMENDS OR CONCURS: Yes

Department Head:

Karen Hill

Date:

12.13.11

CITY OF HUNTSVILLE ROUTING SLIP FOR CONTRACTS AND AGREEMENTS

Originating Department Animal Services
 Contract/ Agreement Agreement
 Contract/Agreement Amount _____
 Account Number _____

| DEPARTMENT | SIGNATURE | DATE |
|----------------------------------|----------------------|------------|
| 1) Originating | <i>[Signature]</i> | 12.13.11 |
| 2) Finance | <i>[Signature]</i> | 12/19/11 |
| 3) Legal | <i>Mary C. Cates</i> | 12/23/2012 |
| 4) Originating: | | |
| 5) Copy Distribution | | |
| a. Mayor's Office (9) | | |
| b. Clerk-Treasurer (original +2) | | |
| c. Legal (1) | | |
| d. Procurement (1) | | |
| 6) Council Action | | |
| 7) Clerk-Treasurer | | |
| a. Mayor's Signature | | |
| b. Council President's Signature | | |
| 8) Originating ③ | | |
| 9) Clerk-Treasurer | | |

- ① Prepare Revised Draft
- ② Discussed at Department Head Meeting
- ③ Acquire Needed Signatures

Note: Processing is facilitated if outside signatures are obtained before council action

** See attached email regarding unapplicability of Alabama Immigration fee to this Agreement mcc*

RESOLUTION NO. 12-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized to enter in an agreement between the City of Huntsville and Adopt A Golden Knoxville, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as "Agreement between the City of Huntsville and Adopt A Golden Knoxville" consisting of seventeen (17) pages and the date of January 12, 2012, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

ADOPTED this the 12th day of January, 2012.

President of the City Council of the
City of Huntsville, Alabama

APPROVED this the 12th day of January, 2012.

Mayor of the City of Huntsville,
Alabama

STATE OF ALABAMA)
)
COUNTY OF MADISON) Agreement between the City of
) Huntsville and Adopt A Golden
) Knoxville, Inc.

This agreement made this the ____ day of _____, 2012,
by and between the City of Huntsville, a municipal corporation in the
State of Alabama "the City" and Adopt A Golden Knoxville, Inc. whose
address is: P.O. Box 11822, Knoxville, TN 37939.

W I T N E S S E T H

Whereas, Adopt A Golden Knoxville has requested that the City provide it with certain animals from the City's shelter which would otherwise be euthanized and which said animals will be made available by Adopt A Golden Knoxville, Inc. for adoption to the public.

Whereas, the City Council considers it advisable to provide certain animals to in accordance with the following terms and conditions:

Now, therefore, for and in consideration of the benefits to be derived by each party, it is agreed by the parties as follows:

- 1) This agreement may be cancelled at any time without cause by either party immediately upon written notice to the other party.
- 2) The City shall transfer ownership of certain animals to Adopt A Golden Knoxville, Inc. for the purpose of making such animals available for adoption.
- 3) The animals to be transferred shall be those animals which would otherwise be euthanized by the City, and which are selected by the Director of the City Animal Shelter and agreed to by Adopt A Golden Knoxville, Inc.
- 4) The City shall be allowed to conduct inspections at any time during regular business hours or at their foster homes at a mutually agreeable time.
- 5) Adopt A Golden Knoxville, Inc. Agrees as follows:

President of the City Council
of the City of Huntsville, Alabama
Date:

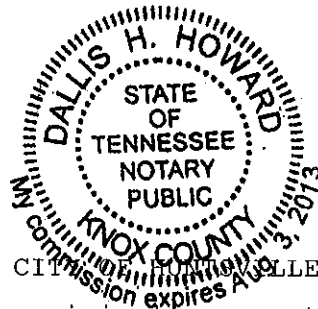
- a. That the City makes no representation as to the health, breed, temperament, or other matter with respect to the animals, and makes no guarantee with respect thereto.
- b. That Adopt A Golden Knoxville, Inc. shall make all reasonable efforts to ensure that the animals are adopted to a home that will adequately care for such animals.
- c. That Adopt A Golden Knoxville, Inc. shall adequately care for the animals while in its custody and control.
- d. The Adopt A Golden Knoxville, Inc. shall have the animal sterilized prior to placement into a new home.
- e. That Adopt A Golden Knoxville, Inc. shall have the animal vaccinated against Rabies prior to placement into a new home if applicable.
- f. That Adopt A Golden Knoxville, Inc. will not permit the animals, directly or indirectly, to be sold, transferred or used for research or testing.
- g. It shall be the burden of Adopt A Golden Knoxville, Inc. to notify Huntsville Animal Services with applicable information about the rabies vaccination (date and rabies tag number), sterilization (date and veterinarian), and placement into the new home (new owners' name, address, and telephone number) as soon as each procedure is completed.
- h. That Adopt A Golden Knoxville, Inc. does hereby release, indemnify, and hold the City, its agents, officers and employees, harmless from and against all claims, suits, expenses, cost, damage or liability which may arise in any manner as a result of the performance of this Agreement.

Adopt A Golden Knoxville by its duly authorized agent, and the City, acting by and through Tommy Battle as Mayor and Chuck Hagood as Clerk-Treasurer of the City, have hereunto set their hands and seals for and as an act of the parties respectively in accordance with their duly constituted authority on this the ____ day of _____, 2012.

A. Johnston
Rescue Organization Representative
Title President

Subscribed and sworn to before me on this 20 day of October, 2011

Dallis H. Howard
Notary Public
My Commission Expires: 8/3/2013



CITY OF PORT HENRY, ALABAMA, a
municipal corporation in the
State of Alabama

BY: _____
MAYOR

ATTEST:

City Clerk-Treasurer

Subscribed and sworn to before me this the ____ day of _____, 2012

Notary Public
My Commission Expires: _____



Adopt a Golden Knoxville, Inc.
P.O. Box 11822
Knoxville, Tennessee 37939

865.940.0688
www.adoptagoldenknoxville.org

November 8, 2011

Dr. Karen Hill Sheppard, DVM
Huntsville Animal Services
4950 Triana Blvd.
Huntsville, AL 35805

RE: Adopt a Golden Knoxville, Inc.

Dear Dr. Sheppard,

Enclosed please find information from Adopt a Golden Knoxville, Inc. whereby we request to be approved to pull dogs from the city of Huntsville animal shelter. We greatly appreciate your assistance in gathering this information and hope that all is in order. Should you need any additional information or have any questions, please contact me at the email address or phone number below.

We are a group dedicated to helping with the dog overpopulation crisis in the United States and believe that our organization will compliment your shelter's purposes.

Sincerely,

Dallis H. Howard

Board Member

865-567-5726

dallis@howardhowardlaw.com

Huntsville Animal Services
4950 Triana Blvd.
Huntsville, AL 35805
Application for Resolution for Non-Fee Pets

1. What is your title within the group? Founding Board Member / Attorney
2. Is your rescue group incorporated? (Yes) No
3. Is your rescue group Non-Profit according to the IRS? (Yes) No
4. What is your Non-Profit IRS I.D. number? EIN: 27-3186470
DLN: 17053265318040
5. What is your standard procedure for animals coming into your care? Transport immediately to Veterinarian; check-up & immunizations updated; Temperament check; place in home foster for minimum of 5 days; introduce to potential adopter; *spay & neuter immediately unless juvenile.
6. Do you do temperament checks on the pets? If so, what does it include? Check for reaction to other dogs (large, small, male/female), cats, children, food aggression, leash aggression.
7. Do you do home checks on potential adopters? (Yes) No
8. Do you have a check list for when you do a pre-adoption home visit?
YES If so, please include a copy with your returned paperwork. If not, what are you looking for in the visit? see attached form
9. What medical care do the pets receive in your care? immunizations; spay & neuter; if over 8 yrs Senior blood panel; any other care recommended by vet: worms, dental, heartworms, anything else needed. (both!)
10. Do you sterilize all animals prior to permanent placement in a new home? YES. Unless juvenile.
11. If so, what do you do for juveniles? Adoption contract provides all dogs must be spayed/neutered by 6 months. Adoption fee includes cost for procedure.
12. Do you receive animals from private citizens? (owner turn-in) yes
13. Please provide any names, addresses, and phone numbers of all shelters you currently work with.
see attached list.
14. Do you have a web address? Please list it www. AdoptaGoldenKnoxville.org

You may attach additional sheets of paper with complete answers if you need more room.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **FEB 14 2011**

ADOPT A GOLDEN KNOXVILLE INC
PO BOX 11822
KNOXVILLE, TN 37939

Employer Identification Number:
27-3186470
DLN:
17053265318040
Contact Person:
PETER A ORLETT ID# 31436
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
August 3, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

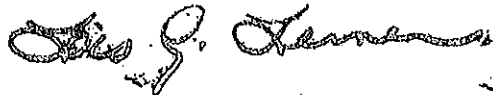
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



Adopt a Golden Knoxville, Inc.
P.O. Box 11822
Knoxville, Tennessee 37939

865.940.0688
www.adoptagoldenknoxville.org

SHELTERS

Young Williams Animal Center

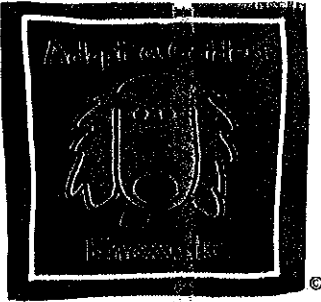
Knoxville/Knox County, TN Public Animal Shelter
3201 Division Street
Knoxville, TN 37919
865-215-6599
animalcenter@young-williams.org

Loudon County Animal Shelter:

250 Jamie Drive
Loudon, TN 37774
Phone: 865-458-5593
Fax: 865-458-9315

McKamey Animal Care & Adoption Center

4500 N. Access Rd.
Chattanooga, TN 37415
Telephone: (423) 305-6500
Fax: (423) 305-6505



Adopt a Golden Knoxville, Inc.
P.O. Box 11822
Knoxville, Tennessee 37939

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www.adoptagoldenknoxville.org

REFERENCES

Former Adopter:

Sharon & Joey Smelser
1530 Plantation Road
Tuscaloosa, AL 35405
Daytime Phone: 205-792-0018
Evening Phone: 205-349-4681
Cell Phone: 205-292-2037
sharonsmels@gmail.com

Veterinarian:

Rocky Hill Animal Hospital
Dr. Paul Jeter, DVM
7656 Northshore Drive
Knoxville, TN 37919
Telephone: (865) 691-8826
Fax: (865) 692-6204
rockyhillanimalhospital@gmail.com

Shelter:

McKamey Animal Care & Adoption Center
4500 N. Access Rd.
Chattanooga, TN 37415
Telephone: (423) 305-6500
Fax: (423) 305-6505



ADOPTION CONTRACT

I/we, _____, (the "ADOPTER"), do this _____ day of _____, 20____
 enter into this Adoption Contract, agree to pay an adoption fee of \$ _____ and acknowledge receipt from *Adopt A Golden Knoxville, Inc. ("AGK")* of the dog named and described as follows (the "Dog"):

Name: _____ Sex: _____ Color: _____ Age: _____

Chip Make: ☐ HomeAgain ☐ Other _____ Chip # _____

TERMS AND CONDITIONS: (after carefully reviewing each term and provision ADOPTER should initial each point)

1. _____ ADOPTER agrees to immediately notify AGK if the Dog is lost or stolen, and to make all reasonable efforts to find the Dog.
2. _____ ADOPTER agrees to return the Dog to AGK if unable to keep the Dog for any reason, including illness of the Dog as set out in paragraph 5 below, and NEVER take the Dog to a shelter.
3. _____ ADOPTER agrees to take the Dog to a veterinarian at least once a year for an examination, update on all routine shots recommended by the veterinarian, and a heartworm test followed by year round heartworm preventative. ADOPTER further agrees to provide the Dog with necessary veterinary care upon sickness, disease, or injury and authorizes any veterinarian who provides care to the Dog to release any information about the Dog to AGK.
4. _____ ADOPTER understands that this Dog was given a general wellness exam by a veterinarian and was treated for any medical condition detected at the time of this exam. ADOPTER agrees to accept full responsibility from the date of this contract for all medical treatment of this Dog whether a medical condition was detected or not, unless noted otherwise in this contract. Adopter understands AGK is a non-profit organization that is run solely by volunteers and AGK makes no warranties or representations about the health, condition, training or temperament of the Dog, but has disclosed all known background and medical history.
5. _____ ADOPTER agrees to never euthanize the Dog for any reason, other than when it is in the best interest of the Dog to provide immediate relief from pain and suffering when there is no reasonable medical expectation of recovery. In the event of a diagnosis of a chronic illness requiring long term medical care, and the quality of life of the Dog is uncertain, Adopter agrees to contact and consult with AGK regarding alternatives for treatment.
6. _____ PUPPY ADOPTER will have the Dog spayed at the age of 6 months/neutered at the age of 10 months and provide proof of such, or AGK has the right to reclaim the Dog. ADOPTER may have the procedure done by an authorized AGK vet who will direct bill AGK if the appointment is set up by AGK, or the ADOPTER can have their own vet perform the surgery and AGK will reimburse them up to \$100 upon receipt of paid invoice. ADOPTER can also elect to handle this cost as a donation to AGK and receive a donation receipt. ADOPTER must contact AGK two weeks before surgery is to be scheduled to discuss the method ADOPTER has selected.
7. _____ ADOPTER agrees to provide this Dog with a safe, loving, home environment, proper care and humane treatment in accordance



P. O. Box 11822, Knoxville, Tennessee 37939



(865) 940-0688



adoptagoldenknoxville.org

- _____ with all current and future state, county and local laws and ordinances where ADOPTER resides. ADOPTER agrees to purchase or obtain all required licenses, and meet any other legal requirements for the Dog and obey all applicable laws.
8. _____ ADOPTER understands that this Dog has a microchip, and agrees not to take any action to have such microchip removed and agrees to register the chip within 48 hours according to the instruction below.
- _____ a. **HOMEAGAIN CHIP** - The ADOPTER pays \$10.00, payable to AGK. Register at <http://public.homeagain.com/contact.html>. Go to the "READY TO ENROLL SECTION" and click "ENROLL NOW" and complete the form. At the end of registration the amount owed will show \$0.00.
- _____ b. **Other CHIP** - If the Dog has been chipped with another brand of microchip, please go to the AGK website under Golden School/Medical to find out how to register the Dog.
9. _____ ADOPTER understands and guarantees that this Dog will be an inside dog, will not be left outside in bad weather, all day or all night. Dog will not be outside when ADOPTER is not at home unless it is in a pre-approved fenced area with access to a pre-approved dog door. ADOPTER agrees to provide for the safety of this Dog at all times.
10. _____ ADOPTER agrees to provide a collar with identification tag bearing the name, address and phone number of ADOPTER as well as an AGK identification tag.
11. _____ ADOPTER understands that AGK, does not buy or sell dogs, but finds homes for dogs in need of a loving home. This adoption contract is not a sale. An adoption fee is charged to help cover the medical and boarding expenses incurred for this Dog. A portion of the fee may be tax deductible but please consult a tax professional.
12. _____ ADOPTER understands that there is no refund of the adoption fee even if Dog is returned. If Dog is returned, the adoption fee paid will be considered a donation and 100% is tax deductible.
13. _____ ADOPTER agrees that in the event the dog is returned for any reason, that the dog will be returned to Knoxville, Tennessee at the sole expense of the Adopter.
14. _____ ADOPTER agrees to allow representatives of AGK to visit Adopter's home to check on the overall well being of this Dog and to ensure compliance with the items set forth in this adoption contract.
15. _____ ADOPTER understands and agrees that AGK shall in all events have the right to remove this Dog from Adopter's home and care upon any misrepresentation in the application process or breach of this adoption contract.
16. _____ ADOPTER agrees to release, hold harmless and indemnify AGK and their representatives against any and all claims, known or unknown, now or hereafter arising in connection with this Dog or arising out of the conduct of this Dog on or after the date of this adoption contract.
17. _____ ADOPTER agrees to pay AGK for any and all expenses, including court costs, and reasonable attorney's fees, in enforcing the terms and provisions of the contract. In the event of the breach of any term herein, ADOPTER agrees to pay liquidated damages in an amount not less than the adoption fee paid for the Dog and submits to the jurisdiction of the Courts in Knox County, TN. Payment of these damages shall not excuse ADOPTER from relinquishing the Dog to AGK.
18. _____ Additional Terms and Conditions: _____

[signatures on the following page]



P. O. Box 11822, Knoxville, Tennessee 37939



(865) 940-0688



adoptagoldenknoxville.org

In consideration of the release of this Dog by AGK, ADOPTER agrees to and accepts the terms of this contract and acknowledges that this written agreement sets forth all promises, agreements, conditions and understandings between the parties, both oral and written.

ADOPTER Signature

Printed Name

Date

CO-ADOPTER Signature (if applicable)

Printed Name

Date

Street

City/State/Zip

Home Phone

Adopt a Golden Knoxville Representative

Printed Name

Date

P. O. Box 11822, Knoxville, Tennessee 37939



(865) 940-0688



adoptagoldenknoxville.org



ADOPT A GOLDEN KNOXVILLE

HOME VISIT CHECKLIST

THANK YOU FOR OFFERING TO COMPLETE A TASK THAT IS VITAL TO THE SUCCESS OF ADOPT A GOLDEN KNOXVILLE, INC. - THE HOME VISIT!

THE PURPOSE OF THE HOME VISIT IS TO MEET ALL MEMBERS AND PETS OF A HOUSEHOLD TO INSURE THAT IT IS THE PERFECT ENVIRONMENT FOR ONE OF OUR GOLDENS. APPLICANTS MUST DEMONSTRATE ABILITY, DESIRE AND THE COMMITMENT TO PROVIDE LOVE, PROPER CARE, EXERCISE AND TRAINING FOR THE LIFETIME OF A LARGE DOG. FOSTER HOMES ARE RELYING ON YOU TO BE THEIR EYES AND EARS WHILE INTERVIEWING THIS FAMILY. SOMETIMES THE HOME VISIT CAN REVEAL ISSUES THAT WE MIGHT NOT OTHERWISE EVER DISCOVER.

NOT ONLY IS THE GOAL OF YOUR VISIT TO "CHECK" THEM OUT BUT ALSO TO "TRAIN" THEM!

PROSPECTIVE HOMES OFTEN NEED ONE ON ONE SESSIONS TO BETTER UNDERSTAND THE TYPE OF HOMES OUR GOLDENS REQUIRE. THAT'S WHERE YOU COME IN!

IN ORDER TO BEST PREPARE YOU FOR THIS VISIT, WE HAVE PUT TOGETHER TWO SEPARATE SECTIONS FOR YOU TO REFER TO WHEN VISITING A HOME.

IF AT ALL POSSIBLE YOU SHOULD TAKE YOUR GOLDEN WITH YOU (ESPECIALLY IF THERE ARE NO OTHER DOGS IN THE HOUSE. IF THERE ARE, PLEASE CHECK WITH THE APPLICANTS FIRST (YOU MAY HAVE AN ALPHA MALE, AND THEY ARE TRYING TO AVOID THAT MATCH.)

| |
|--|
| WHAT EVERY PROSPECTIVE "PARENT" SHOULD KNOW: |
|--|

- GOLDENS ARE ON AVG. 75LBS OF LOVING, SHEDDING, ATTENTION DEMANDING, CONSTANTLY RETRIEVING, LAP DOGS WITH ACTIVE TAILS. THEY WERE BRED TO BE HUNTING COMPANIONS SO THEY HAVE A STRONG DESIRE TO BE A PARTNER AND MEMBER OF THE FAMILY. FOR THAT REASON, WE REQUIRE THAT THEY BE KEPT PRIMARILY INSIDE AS A MEMBER OF THE FAMILY.
- MOST MALE GOLDENS WEIGH BETWEEN 75-95 POUNDS AND RANGE FROM 22" - 23" AT THE SHOULDER. MOST FEMALES WEIGH BETWEEN 55-75 POUNDS AND RANGE FROM 21" - 22" AT THE SHOULDER.
- GOLDENS HAVE BEAUTIFUL COATS THAT SHED AT LEAST TWICE A YEAR. REGULAR BRUSHING AND PROFESSIONAL GROOMING CAN KEEP SHEDDING TO A MINIMUM; DON'T FORGET THE "TOE FUR" AND THE TENDANCY FOR THE FUR TO MAT BEHIND THE EARS. THERE WILL ALWAYS BE SOME DOG HAIR ON THE CLOTHING, FURNITURE AND OH YES, OCCASIONALLY IN YOUR FOOD!



- MOST BREEDS ARE PRONE TO CERTAIN HEALTH PROBLEMS. GOLDENS HAVE VERY FEW BUT THEY CAN DEVELOP SKIN ALLERGIES, DRY COATS AND OCCASIONALLY HIP PROBLEMS.
- MANY GOLDENS NEVER EXPERIENCE ANY OF THESE PROBLEMS, BUT BETTER TO KNOW IN ADVANCE WHAT TO BE PREPARED FOR.
- OBEDIENCE TRAINING IS HIGHLY RECOMMENDED FOR YOU AS WELL AS YOUR DOG. MOST TRAINERS WILL BE THE FIRST TO SAY, IT IS YOU THEY ARE TRAINING, MORE SO THAN THE DOG.
- FOOD AND ROUTINE VETERINARY CARE CAN RUN ANYWHERE FROM \$500-\$1000 ANNUALLY FOR A HEALTHY DOG.
- ALL GOLDENS MUST WEAR IDENTIFICATION TAGS NOTING OWNERS NAME ADDRESS AND PHONE NUMBER, IN ADDITION TO THE ADOPT A GOLDEN KNOXVILLE, INC. TAG.
- GOLDENS NEED LOTS AND LOTS OF EXERCISE. TO INSURE THEIR SAFETY, THEY NEED A FENCED IN AREA TO RUN.
- WE REQUIRE GOLDENS OUTSIDE A FENCED IN AREA, TO BE ON A LEASH AT ALL TIMES
- ADOPTED GOLDENS MAY NOT BE LEFT OUTSIDE WITHOUT ACCESS TO A DOGGIE DOOR, WHEN NO ONE IS AT HOME. ADOPTED GOLDENS MAY NOT BE LEFT OUTSIDE ALL DAY OR ALL NIGHT.
- ADOPTED GOLDENS MAY NOT BE CHAINED OR TIED OUT.
- WE REQUIRE THAT GOLDENS NOT BE TRANSPORTED IN ANY WIDE-OPEN VEHICLE, SUCH AS THE BED OF A TRUCK.
- IF ANY ADOPTED GOLDEN CANNOT BE KEPT FOR ANY REASON, THEN THE DOG MUST BE RETURNED TO ADOPT A GOLDEN KNOXVILLE, INC. THE DOG CANNOT BE SOLD, OR GIVEN AWAY. NO REFUNDS ARE OFFERED.

ADOPTED GOLDENS OFTEN COME TO US BECAUSE THEY HAVE PROBLEMS. THOSE PROBLEMS COULD BE RELATED TO ABUSE, BUT ARE MORE OFTEN RELATED TO NEGLECT. MOST OF THESE CASES INVOLVE YOUNG GOLDENS BOUGHT AS PUPPIES, WHO HAVE RECEIVED NO TRAINING, AND HAVE SIMPLY NOT BEEN TAUGHT GOOD CANINE CITIZENSHIP. FROM EXPERIENCE, WE KNOW THESE DOGS CAN BE WONDERFUL COMPANIONS! THEY REQUIRE LOVE, PATIENCE, GUIDANCE, AND STRUCTURE.



HOME VISIT INTERVIEW:

Name of
applicant: _____

Address: _____ H. _____
Phone: _____

Directions: _____

Volunteer's
name: _____ Date: _____

Schedule a time when everyone will be home. We recommend you take the questions with you on a clipboard. Tell the applicants you are requested to fill out a checklist. Take notes while you are there while everything is fresh in your mind. Walk through the entire house so you can answer any questions foster homes might have (ie. Don't just ask where the dog will sleep- view it.) Politely make suggestions if necessary - it would be better for the dog to be kept in a crate in a room where the family "lives" - vs the basement. Think of this as a potential home for YOUR dog. The applicant will appreciate your advice, if you are trying to be helpful. Ask questions. Be careful not to put answers in their mouths - LISTEN, LISTEN, LISTEN.

Interior

List all family members present (if any are not you should reschedule visit): _____

How did they greet you and
your Golden? _____

Did they get down on the floor to give your dog
their full attention? _____

How did they interact with
your dog? _____ Their
dog? _____

Is everyone actively involved
in your visit? _____

Have you spoken to every member of the family to make sure they are excited and
want a Golden as a member of
their
family? _____



Are there children in
the home? _____

List
ages: _____

List all pets in the home and how
they are kept: _____

How do they behave around
the dog? _____

Is the interior of the house
well maintained? _____

Is the family aware of
shedding? _____

Does it seem to present a
problem? _____

Where will the dog _____ (Note that Golden can be slob with their
eat? _____ water)

Where will the dog _____ Play? _____ Spend the
sleep? _____ day? _____

Is there anyone at home
during the day? _____

If not, how many hours will the
dog be alone? _____

Are there fragile items on levels that a _____ Advise and note
Golden could knock over? _____ reaction:

Does the family have any
special needs? _____

Does the age/sex/type of dog they are looking for appear to
"fit" with the family? _____

Exterior

Does the exterior of the home have a generally well
cared for appearance? _____

Does the yard consist of a well
manicured lawn vs. mud? _____



Is the yard fenced? _____ Type of fence: _____ Height: _____ Any holes? _____

Are the gates secured? _____ Are the locks "dog" proof? _____

Is the yard reasonably free of feces, trash, construction material, or objects which might present health problems to the dog? _____

Is there a pool? _____ Are there steps in the pool (vs. ladders)? _____

Is the pool separately fenced? _____

Is there a stream or lake nearby? If there is, advise the applicants that it is difficult to keep Golden retrievers out of the water and note their reaction. _____

Are there any "outside" dogs on the property? _____ Where are they kept? _____

Is there a dog house? _____ Dog door: _____ Tie out stake? _____ Crate? _____

Is the home located on a thoroughfare? _____ Quiet street? _____ Open Country? _____

Any neighboring dogs? _____ Are they "outside" dogs? _____

Are there a lot of steps from the house to the backyard that might be hard on an older Golden? _____

Do they have any open bed trucks? _____

Describe any outdoor concern for the dog's safety: _____

How would they correct misbehavior? _____

Accidents in the house? _____

Barking? _____ Biting? _____

A dog fight? _____



Fear of
thunderstorms?



P.O. Box 11822, Knoxville, Tennessee 37939



(865) 940-0688



adoptagoldenknoxville.org

Would you recommend a Golden for this family?(use
your intuition!)

Is there anything else you would like to
add about this visit?

Are there any questions you were unable to answer and would
like us to follow up on?

THANK YOU FOR COMPLETING THIS HOME VISIT! OUR GOLDENS ARE COUNTING ON YOU TO HELP
THEM FIND THE PERFECT WARM, LOVING, PERMANENT HOME. PLEASE IMMEDIATELY EMAIL THIS
COMPLETED FORM TO THE ADOPTION COORDINATOR



Cates, Cissy

From: Dallis Howard [dallis@howardhowardlaw.com]
Sent: Tuesday, January 03, 2012 3:17 PM
To: Cates, Cissy
Subject: RE: Agreement with City of Huntsville, Alabama

OK mrc

Adopt a Golden Knoxville, Inc. is not an employer with one or more employees. Adopt a Golden Knoxville, Inc. has no employees.

Is this email sufficient? Or do I need to submit in another format?

Thanks,

Dallis Howard

From: Cates, Cissy [mailto:cissy.cates@huntsvilleal.gov]
Sent: January 03, 2012 4:14 PM
To: Dallis Howard
Cc: Sheppard, Karen; Joffrion, Peter; Pitts, Bruce
Subject: Agreement with City of Huntsville, Alabama

Dear Ms. Howard,

The City of Huntsville is preparing the agreement with "Adopt a Golden Knoxville, Inc." for adoption and approval by its City Council. Effective January 1, 2012, Alabama law, Code of Alabama (1975) Section 31-13-9, requires that as a condition for the award of all contracts, grants, or incentives by the state, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees, the business entity or employer shall not knowingly employ, hire for employment, or continue to employ any unauthorized alien and shall attest to such, by sworn affidavit signed before a notary. An additional condition of the award of the contract, grant, or incentive requires that the business entity or employer that employs one or more employees provide documentation establishing that the business entity or employer is enrolled in the E-Verify program sponsored by the federal government. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. In the event that you are a business entity or employer having one or more employees, I have provided a copy (attached hereto) of the required sworn affidavit form to be executed and attested to. The City will accept of copy of the MOU between your entity and the E-verify program as proof that you are participating in the E-Verify program. If you are not an employer with one or more employee then please advise of that fact in writing. Otherwise, I will need your affidavit and E-Verify MOU and the attached clause will need to be included in the contract in order to proceed with the adoption and approval of the agreement by the Huntsville City Council.

If you have any questions, please do not hesitate to call.

Mary (Cissy) Cates
Deputy City Attorney
City of Huntsville
308 Fountain Circle
Huntsville, Alabama 35804-0308
Office (256) 427-5026
FAX (256) 427-5043

cissy.cates@huntsvilleal.gov

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